

SPECIAL MEETING – August 3, 2023

Chairperson Susan Bannon called the Meeting of the Housing Authority to order at 10:11 am.

PRESENT: Chairperson Susan Bannon, Commissioners: Carl Scheafer, Sean Hadden, and Steve Wakefield. Executive Director, Betsy R. Soto, Finance Manager, Wendy Ng, Facility Manager, Michael Patrick

ABSENT: Commissioners Kathleen McCarthy

Franklin Park West Roofs-Bid opening took place on 05.18.23. The lowest and qualified bidder is 4 YOU, LLC. A motion was made by Commissioner Sean Hadden to accept 4 You LLC and all change orders to be approved by the board; second by Commissioner Steve Wakefield. All present voted for the approval of the motion. Motion carried.

Personnel Policy-Maintenance Pay – Maintenance employee assigned the Emergency Phone to be compensated \$20 per day. May use holiday hours, vacation time and any other paid time to compute the 40-hour work week and eligible for over-time. A motion was made by Commissioner Sean Hadden to accept as offered; second by Commissioner Steve Wakefield. All present voted for the approval of the motion. Motion carried.

Retro pay to July 1, 2023. A motion was made by Commissioner Steve Wakefield to accept as offered; second by Commissioner Sean Hadden. All present voted for the approval of the motion. Motion carried.

The Special Meeting was adjourned at 11:00 am on a motion by Commissioner Sean Hadden; seconded by Commissioner Carl Scheafer. All voted in favor. Motion carries.

Respectfully Submitted,

Betsy R. Soto,
Executive Director, PHM, VEM